

**School Board Personnel & Finance Committee**  
**OEG IMC – June 8, 2015 – 7:13 PM**  
**Minutes**

**Membership:** Brian Miesen  
Heather Connolly  
Josh Grabandt  
Connie Valenza  
Art Beaulieu

**I. Minutes**

- Minutes from the May 26, 2015 meeting were reviewed and accepted as printed.

**II. Financial Considerations**

- Bills for May, 2015 were approved and will go to the full board for board approval.

**III. Personnel Considerations**

- The committee members had no concerns with the staffing proposals that were on the agenda.

**IV. Other**

Discussion on the architectural firm proposals.

Superintendent Valenza informed the committee members that the previous committees would like to go forward with an architectural firm. Policy and Risk committee members had a split decision. Program and Property committee members were all in agreement to move forward. They were in agreement that both firms were good firms and that they would be content with either firm but leaned toward PRA.

Superintendent Valenza noted that both firms had confirmed the lead person for the job. Steve would be lead for PRA and Kevin would be lead for FEH. Both Steve and Kevin felt that they could meet the schedule even though the timeline is winding down. Both firms are willing to hire local contractors (PRA would consider Delta 3) and are looking forward to working with learners/educators and agreed that if needed, guidance would be appreciated.

Art Beaulieu and Superintendent Valenza visited Iowa and toured three of FEH's facilities. Art was impressed with the construction aspect of the schools. He really liked the natural light used in the gymnasium. Superintendent Valenza feels that PRA is more functional in an educational setting than FEH. She believes that either firm can deliver what we want. She is more familiar with Steve and likes working with him. He was a huge help during the referendum process. Superintendent Valenza also noted that she believes that the flow and feel of the building is better in a PRA building. PRA has the lower bid. FEH has the highest bid. The committee discussed the hiring of a construction manager. Bids will need to go out. The question was asked if we should have a separate construction manager for each building. This might save time but would probably end up being more costly.

Superintendent Valenza briefly updated the committee members on the other committees and their recommendations. Policy and Risk was split 1-1. Program and Property was 2 for PRA and 1 for either firm. The Personnel and Finance committee all recommended going with PRA. Superintendent Valenza stated that she would take their recommendation of PRA to the full board for approval at tonight's board meeting.

Heather Connolly requested an update on the Elementary Media Specialist position. Superintendent Valenza explained the process that was followed. She included the posting, what qualifications were needed/preferred and the interview process. Both Principals felt very strong with going with Karen Utley. References were good for both candidates.

Superintendent Valenza explained that they weren't looking for a traditional library media specialist. Literacy and collaborative planning were important factors. Heather asked if the specialist position required special licensing. Superintendent Valenza explained that DPI requires the district to have one certified media specialist at district level – which Page Leahy has that license. Karen will work toward getting her licensure as a media specialist –same as Cheryl Schober has done.

Meeting adjourned at 7:32 pm

Recorded by Lynne Tanner