

**School Board Operations Committee**  
**OE Gray Professional Learning Center – IMC**  
**July 10, 2017 – 6:05 PM**  
**Minutes**

**Membership:** Brian Miesen  
Nancy Bongers-late  
Josh Grabandt  
Colleen McCabe  
Connie Valenza  
Kristoffer Brown

**Minutes**

Minutes from the June 12, 2017 meeting were accepted.

**Consent Agenda**

Superintendent Valenza presented the consent agenda items and asked for questions or clarifications. Items on the consent agenda for tonight’s school board meeting include the following routine items:

- Board minutes (6-12-17)
- June, 2017 Financial Report
- Personnel Changes:  
Danielle Duerst – Interim Varsity Volleyball Coach for the 2017-18 season.  
Stacy Temperly – Freshmen Volleyball Coach

**Operation/Discussion Items**

Superintendent Valenza updated the committee on 2 retirements. First one is Alice Clifton, MS food service worker. She has been with the PSD for 22 years. Her husband recently retired and they plan to travel. Second retirement is Chuck Smet. Chuck has been a technology education teacher for 25 years and will retire at the end of the 2017-18 school year. His early notification will help us “get out of the gate early” to replace his position. Superintendent Valenza believes that we will be able to find a good replacement while we work with various programs-including UW-P and possibly UW Stout.

August summer school contracts and extended school year contracts were discussed. Our summer school numbers grow each year. The extra FTE is helpful toward our annual budget. Rate of pay was discussed and explained by Superintendent Valenza. Hourly rate for summer instruction and per diem for extended year.

Amy Smith has been hired as a new Special Education Teacher for the 2017-18. She is a certified Special Education teacher and has been employed in the Dubuque Community School District for the past 5 years. 2017-18 fall season co-curricular contracts were shared and discussed.

Superintendent Valenza briefed the committee members on the state budget as well as our district budget. It may be a while before we can finalize our budget since there is still contention between the republican assembly and the republican senate. With that being said, we may have to postpone our annual meeting from August 28, 2017 until October. The district budget must be certified by October 31, 2017. Superintendent Valenza will keep everyone posted on the schedule of the meeting.

President Miesen informed the committee that he has secured Alicia Prill-Adams as the Chairperson for the annual meeting. Parliamentarian will be a high school FFA student.

Superintendent Valenza recapped the board retreat. Committee set-up will be as follows: Colleen McCabe will join the Operations Committee-held prior to each board meeting. Program Committee will meet at 5:00 pm on the 4<sup>th</sup> Monday of each month-prior to Operations and the Board Meeting. Community Outreach and Policy Committee will meet on the 2<sup>nd</sup> Monday of each month-prior to the Operations and Board Meeting. No more than 4 members on each committee to avoid a quorum.

Future Board Agenda items were discussed. Seclusion and Restraint report and Annual Notices will be addressed in August.

**Adjourn**

Meeting adjourned at 6:47 pm

Recorded by Lynne Tanner