

**School Board Personnel & Finance Committee**  
**OEG IMC – June 13, 2016 – 6:02 PM**  
**Minutes**

**Membership:** Brian Miesen  
Heather Connolly  
Josh Grabandt - abs

Connie Valenza  
Art Beaulieu

**I. Minutes**

- Minutes from the May 23, 2016 meeting were reviewed and accepted as printed.

**II. Personnel Considerations**

- Superintendent Valenza briefly reviewed the recent hires:
  - Emily Hittesdorf – High School English Teacher
  - John-Paul Butcher – High School Art Teacher
  - Matthew Withrow – PE Intern @ Westview
  - Jessica Brogley – Assessment/Technology/Literacy Support Specialist
  - Second half of the summer school contracts. Currently we have approximately 200 students involved in the enrichment summer school classes!
- Hailee Kammerud submitted her letter of resignation. She will be a Special Education/English Teacher in the Darlington Schools. The liquidated damage fee has been paid. Posting will be placed on WeCan.

**III. Financial Considerations**

- Bills of the month were discussed and recommended to go to the full board at tonight's regular board meeting.
- Fund Balance options regarding additional construction costs were discussed. Looking at different strategies and what impact each option would have on the budget. The options will be discussed in length at a later board meeting (July).
- St. Mary's request to lease five classrooms at OE Gray was discussed. St. Mary's daycare is looking to expand to include infants. Superintendent Valenza took the committee members on a tour of the classrooms that might be available. Mandated construction issues (due to housing infants) were discussed as well as added noise and traffic at OE Gray. Does their request fit in our decision to keep OE Gray tenants' community or government agencies?
- Superintendent Valenza discussed administrative support compensation and how it relates to the other staff. 1-1.4% is in range with the support staff. She would like to wait on administrative staff compensation to see comparables in our areas.
- Donations are straight forward. They will be placed on the web after approval at the board meeting.

**IV. Information/Discussion Items**

- Facilities Update. Meetings each week. Demo has started. Asbestos abatement completed. Open House/tours were discussed. September will be a busy and exciting month!
- Use of consent agenda was discussed. Superintendent Valenza shared slides that will be shown at the board meeting.
- Committee members recommended the summer hours for district office to be taken to the board for approval. If approved, the summer hours will be Monday – Thursdays from 7:00 am until 3:30 pm and closed on Fridays. These hours will stay in effect until August 8, 2016.

Meeting adjourned at 6:51 pm

Recorded by Lynne Tanner