

Platteville PTO Minutes PMS, Room #118 @ 6:30 p.m. January 3, 2012

Attendees: Janelle Davis, Tonia Wagner, Gary Munson, Julie Walter, Lisa Finnegan, Amy Loeffelholz, Lisa Riedle

District Wide

1. Called to Order: 6:35 pm
2. Minutes Dec 5 2011: Julie will add the Middle school minutes. Motion for approval by Amy 2nd by Tonia.
3. Treasures Report: Joint Account: Handout by Amy. District Balance = \$8610.61
 - a. All funds have been distributed to the schools for the Walk-a-thon. (\$3 per child)
 - b. Middle School Balance: \$9096 there will be \$250 per grade level that will be available for class events.
 - c. Need to create an annual list of items to use for budget for the Middle School Account. A yearly (school year: July 1 - June 30) budget will be set up to assist with cost identification.
 - d. Amy will verify the incoming pop can amounts.
 - e. Are there any summer school cost items that need assistance?
 - f. Motion by Gary 2nd by Janelle for Budget approval.
4. Website - No news
5. Flower Sale - most items ready to go -- finishing up current pricing.
6. Bulk School supplies:
 - a. Go with 2 options: full supply list or partial list leaving out personal items such as folders.
 - b. Schools: Neal Wilkins and Westview for sure. Need Supply lists from Teachers by Feb 24.
 - c. Lisa Finnegan will follow up with the idea of including 4th and 5th grades in the project.
7. Policy for Groups requesting funds: Gary Munson distributed a draft to get conversation started. Amy will look into PTO Today publication to gather ideas. Janelle has an example that she will forward to the group as well. Add to Feb Agenda
8. Can Cages -- discussion on how to proceed. No conclusions on procedures.
9. Family Activity - Look into Skating in Dubuque -- can we get part of the concessions? Look into the week of April 20. turn the TV off week. Lisa R. will send out information in the next week. A Friday nite is preferred.
10. Motivational speakers - this is a character education presentation in the schools. Fresh Start Program has some monies -- AODA monies. Complete the proposal and submit the request.
11. Recess Time - a question came up regarding recess time , so each rep will ask their principal? Group was curious how much time was given to keep in line with the District Wellness Initiative.
12. Time for Lunch - the same was brought up about the amount of time given to eat lunch
13. Al a cart - discussion around this to see how fit with District Wellness as well. More

information will be provided about items available at next meeting.

14. Walk a thon budget allocations: Each school suggested wish list options: After review and discussion of the lists the following allocations were decided: Motion by Lisa R. 2nd by Gary Munson.

- a. \$600 to the Middle School
- b. \$4000 to Neal Wilkins
- c. \$4000 to Westview

15. Technology needs for Special Education classrooms: Discussion regarding the fact that items are not showing up on the Technology needs/wish lists for the special ed classrooms. How do we proceed with understanding the options for the special ed classrooms? How can PTO assist in meeting their technology needs?

16. All minutes and agendas should be distributed to the faculty and staff. It was decided that each school rep will ask the principals and office staff to assist in the distribution of minutes and agenda.

17. PTO Expo in Milwaukee -- Amy will gather details and report at the Feb Mtg

18. PTO Leadership event -- Amy will gather details and report at the Feb Mtg.

19. Next meetings: Feb 6, March 5, April 2, May 7 and June 4.

Middle School

1. Laura Digman has asked for \$300 for the books that the sixth grade class makes for the second graders. Motion by Julie 2nd by Amy. approved
2. Blood Drive - January 5th
3. Feb treat for staff - Julie Walters will coordinate. Ideas were veggies/dip, trail mix.

Westview

1. **Current balance:** \$3423.17

2. Westview will once again be hosting the Kindergarten - 3rd grade **Science and Invention Fair** on February 9, 2012. This is a great family event and is a lot of fun for the whole family.

- This year the fair will be held in the gym to allow for more space.
- All students will receive a ribbon and certificate of participation.
- Display boards will be provided to students courtesy of PTO.
- The fair is voluntary and projects are not judged.
- Quick timeline for the fair:
 - a. Info. packets should go home with students between 1/6 and 1/9.
 - b. Registration forms are due by 1/17.
 - c. Display boards will be sent home with registered students the week of 1/23.
 - d. Students can set up their projects on 2/8 (12:30 - 1:00 or 4:30-5:30) or 2/9 (7:30-8:15 a.m.

3. **Walk a thon proceeds:** Each building principal was asked to bring a prioritized technology "wish list" to the meeting. The wish lists from each school were presented and reviewed. Westview will be receiving \$4000 to purchase the items on their list. Because this was projected to be about \$200 short of fulfilling the entire list, it was determined that funds from WV PTO account will be used to cover the remaining \$200 amount. Mr. Shaw will coordinate the purchase with the WV PTO chair. The purchases will be used in 2nd and 3rd grade.

(Please note, I will send the list of the final purchases, once the details and final #'s have been determined). Thanks to everyone who supported the walk a thon! The technology updates will

be wonderful!

4. **Box Top Competition:** Tonia will contact the WV Box Top coordinator re: the annual Box Top competition.

5. **Volunteer opportunities:** If you would like to volunteer for any of the following, please contact Tonia @ wagner4@centurytel.net.

a. Science Fair: We will be looking for parent volunteers to help as follows:

1. Set up of fair (please see date/times above, #2,d)
2. Help take down tables after the fair (2/9, 7:30-8:00)
3. Distribute the display boards to students (anytime during school hours on 1/24 or 1/25).
4. Help supervise lunch periods at WV on 2/9. The fair will be set up in the gym and the students will have alternate arrangements for lunch. Mr. Shaw will have further details closer to 2/9.
5. Hand out certificates and ribbons to students at the fair (they will be on a table in the lobby as students/parents come in).

b. Valentines Day: Valentines Day item for staff.

6. **Next meeting**, February 6 @ 6:30, room #118, Platteville Middle School.

Neal Wilkins

1. **Treasurer's Report** - \$3277.32 (as of 1/3/12)

2. **Walk a thon proceeds distribution:** The Neal Wilkins portion @ \$3/student = \$1041.00. This money will be used for 4K-1st grade field trips. The board reviewed the technology wish lists of each school and distributed an additional \$4000 worth of funds to Neal Wilkins to go toward purchasing smart boards or equivalent technology for the 4K classrooms. Mrs. Reuter will talk with the 4K teachers to determine specific needs, and the PTO will work with her to purchase the items.

3. **Bulk School Supplies:** PTO would like to include NW in the bulk school supply order program for the upcoming 2012-13 year.

4. **Upcoming Neal Wilkins Events:**

- a. February 9: K-3 Science Fair (see Westview minutes above for full details)
- b. February 14: Sweet Treats for staff provided by PTO on Valentines Day
- c. BoxTops Competition - sometime during the month of February. Start saving your BoxTops!
- d. March 1-7: NW Spring Book Fair - Volunteers needed, contact Janelle @ davispi@centurytel.net if you can help.
- e. March 26 (approx. date) - Flower Sales Fundraiser starts
- f. May 7-11 - Teacher Appreciation Week

6. **Next meeting**, February 6 @ 6:30, room #118, Platteville Middle School.